

one communications (network version - cordless user) - quick reference

Updated: Dec 2013

Description	Operation
Dialing out	(Phone no.) + [TALK] Note: NO need to dial [9] before the phone no.
Intercom dialing	(Lift up handset) + (Extension no.) + [TALK]
System hold	To hold: (Speaking) + press [HOLD] key To retrieve: Press the [HOLD] key
Volume adjustment	To increase volume: [MENU] [Up] key To decrease volume: [MENU] [Down] key
Last number redial	Press [REDIAL] key
Speed dialing	To press and hold: 1 ~ 9 + [TALK]
Call transfer	Press [MENU] > [Blind Transfer] key
Call transfer with consultation	Press [MENU] > [Transfer] key
3-way conference	Press [MENU] > [Conference] key
All call forwarding	To set: [*] [0] [5] + (Phone/Extension no.) + [TALK] To cancel: [#] [0] [5] + [TALK]
Busy call forwarding	To set: [*] [2] [5] + (Phone/Extension no.) + [TALK] To cancel: [#] [2] [5] + [TALK]
No answer call forwarding	To set: [*] [3] [5] + (Phone/Extension no.) + [TALK] To cancel: [#] [3] [5] + [TALK]
Call waiting	When busy tone sounds and press [SWITCH] key To set: [*] [1] [7] + [TALK] To cancel: [#] [1] [7] + [TALK]
Group pick-up	[*] [1] [1] + [TALK]
Call pick-up	Press [*] [2] [1] + (Ringing extension no.) + [TALK]
Do not disturb (DND)	To set: [DND], press [*] [0] [1] + [TALK] To cancel: [DND], press [#] [0] [1] + [TALK]
Listen to voicemail	Press [*] [9] [0] + [TALK]
Listen to voicemail (outside office)	From other phones: (dial 2205 1111 or 2562 0111) + (Your phone no.) + [#] + (Your voicemail passcode) + [#]
IDD & chargeable call password	To lock: [*] [0] [4] + [TALK], system will prompt to enter password, (password) + [#] To unlock: [#] [0] [4] + [TALK], system will prompt to enter password, (password) + [#]



Phone book	Press [MENU] -> [Phonebook] key
Call log	Missed Call: [CID] -> [MENU] [Down] call list without tick Incoming Call: [CID] -> [MENU] [Down] call list with tick Outgoing Call: [REDIAL]

Cordless plan phone set model: Panasonic KX-TGP500, KX-TPA50

Service hotline number: 1833 111

one communications help link: http://www.pccwone.com/chi/new_version_help.html

Voice mail box and email reminder: customer is recommended to clean up voice mail box and email regularly.